



## WIA Youth 5% Income Exception Policy

**1.0 Purpose.** The WIA Act 129(c)(5); 20 CFR 664.220 states that not more than 5% of participants assisted under Section 129 in each local area may be individuals who do not meet the minimum income criteria to be considered eligible youth, if such individuals are within one or more of the following categories:

- A. School Dropout [Act 101(39)]
- B. Basic Skills Deficient [Act 101(4); 20 CFR 664.205]
- C. Behind Grade Level
- D. Pregnant or Parenting
- E. Individual with disabilities, including learning disabilities [Act 101(17)]
- F. Homeless or Runaway Youth
- G. Offender [Act 101(27)]
- H. Serious barriers to employment as identified by the local board and described in the local plan

This policy outlines the procedure for RCWE approval for participants under the WIA Youth 5% income exception.

**2.0 Scope.** This policy applies to PA CareerLink partners, contractors, subcontractors, site administrators and all staff employed by activities funded by WIA Youth Program funding.

**3.0 Requirements.** Verification criteria must include a written statement from the lead agency or social service agency and written approval by the RCWE for the income exception must be obtained. When youth participants placed under the 5% income exception exit the program, notification by the contractor must be made to RCWE so that all exited youth are appropriately removed from the listing of 5% income exception participants in a timely manner.

**4.0 History.**

Name	Date	Rev. Level	Description of change	Effective Date
Kristin Arendash		A	New Policy	
Deb O’Neil	2/13/2009	B	Update logo, EO Officer	7/01/2009

Auxiliary aids and services are available upon request to individuals with disabilities.

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